



NATIONAL CAPITAL DISTRICT BUILDING AUTHORITY

APPLICATION FOR COMPLETION CERTIFICATES

(Including Permissive Occupancy Certification)

Pursuant to Section ...of the PNG Building Regulations Chapter 301

Note: This is the appropriate form to be used for Class I & X Building Occupancy only

To: Chairman
NCD Building Authority
PO Box 7270
BOROKO NCD

Permit No:
Project Description:
Location: Portion: Section Lot:
Area

Attention: Chief Building Surveyor

SUBJECT:

The above project is now completed to a state where partial occupation may be affected in accordance with Section ... of the PNG Building Regulations Chapter.

I attach the following specific required documents in my 'Letter of Approval' to enable you to assess my application.

These include;

- i. PNG Power Compliance Certification approving all Electrical works: Yes / No
ii. PNG Fire Services Compliance Certification with approved drawings and the Fire Code: Yes / No
iii. Plumbing & Drainage Certification conforming to Plumbing & Drainage Code: Yes / No
iv. Commissioning and compliance certification of all Appliances & Equipment installation Yes / No
v. Completed Building Inspection Card fully signed by the responsible Building Inspector: Yes / No

Table with 3 main columns: ITEMS, INSPECTED, DOCUMENTS ATTACHED. Rows include Electrical Wirings, Water Connection, Sewer Connection, Stove, Hand Basin, Bath / Shower, Laundry Tab, Water Closet, Solar / Heater / Other, Sink, and Clothes Line.

Licensed Technicians Involved

Electrician: License No: Date of expiry Attached: Yes No

Plumber:..... Licence No:..... Date of expiry Attached: Yes No:

Declaration

I, hereby declare to the best of my knowledge that the above information is true in all its contents for the purpose of my request for the issue of my Permissive Occupancy / Completion Certificate.

Name of Applicant: **Signed:** **Date:**// 201....

Building Inspectors Consideration and Recommendation

I, Building Inspector responsible for MNE / MNW / MS hereby verify that this applicant has *satisfied* all requirements of the Building Regulations in relation to the above project application. In achieving this status, I hereby grant my recommendation for approval for the required occupancy certificate.

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Name of Building Inspector **Signed** **Date**